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# BIMONTHLY MEETING

FEBRUARY 17<sup>TH</sup>, 2022



# MISSION & PURPOSE

To serve as a historical, patriotic, and non-political international organization dedicated to honoring the legacies of those who served in the Vietnam War. To create a community that connects, supports and advocates for each other. To maintain and upkeep memorials created to honor the Vietnam War. To educate and inform those seeking information and history on the Vietnam War. To work with and support the National Vietnam War Museum in promoting an understanding of the Vietnam War for generations to come.

# AGENDA

- Welcome/Mission and Purpose

- Leadership

## **Reports**

- Financial Report

- Advertisement

- Membership

## **New Business**

- WIMSA

- Elections

## **Spring Fundraiser**

- Sons and Daughters Meetup

- Donations

## **Museum**

- Museum Updates

- Grand Opening

- Curator Job

## **Old Business**

- Honor your Veteran – Scrapbook

Q&A's / Open Discussion

# LEADERSHIP

PLEASE NOTE THESE POSITIONS ARE ONLY  
TEMPORARY UNTIL 2022

## Secretary:

- Debra Crawford
- Backup: Suzi Messinger

## Advisory Council:

- Katee Girling

Katee is as Catastrophe Modeler with an insurance company in Hartford, Connecticut and oversees a group of modelers in 6 different countries. Soon to be residing in Saint Paul, Minnesota. She is on the board of directors for the museum and is responsible for most of the social media and newsletter for the board. As the proud daughter of a Silver Star Vietnam Vet, she has been organizing small- and large-scale Veteran events for the last 15 years.

- Chrystal Hudson

Chrystal Hudson is the Corporate Brand Manager for Affinity Hospice where she established the nationally recognized end-of-life care agency as a We Honor Veterans partner of the National Hospice and Palliative Care Organization and the VA. Through assisting numerous hospice patients and her own father with VA resources and benefits, she has become a well-versed veteran's advocate. The daughter of a Vietnam Veteran, her father served in the US Army from 1970 – 1973 with the 128<sup>th</sup> Assault Helicopter Co. in Phu Loi, Vietnam. Chrystal is a life member of the DAV and VFW Auxiliaries, a member of VVMF, and a founding sponsor of the National Museum of the US Army. Chrystal and her husband, Brian, reside in Lufkin, Texas.

- Kim Kearney

Kim is a personal shopper and tutor in Massachusetts who is working on her first book. She is a member of the Wayside Inn Chapter DAR (Daughters of the American Revolution) and working on her membership for the National Society Daughters of the Union. She is the Assistant Treasurer for her DAR chapter and volunteers with her chapter in donating items for our veterans at the Bedford, MA VA hospital. She also volunteers to help clean veterans' graves as well as other volunteer work for our veterans. Kim is the proud daughter of a decorated Vietnam War veteran. Her father is a former Marine who served from 1966-1972 and served in Vietnam from 1967-1968 at both Marble Mountain and Phu Bai with the 3rd Marine Air Wing.

# FINANCIAL REPORT


	<b><u>Income</u></b>				
	Paid Memberships	\$ 1,400.00	56 members (5 pending)		
	Anonymous Donation	\$ 1,000.00			
	<b>Total Income</b>	<b>\$ 2,400.00</b>			
	<b><u>Expenses</u></b>				<b>Pending Costs</b>
Apr-21	Pins	\$ 393.60		Banner:	177.41
Apr-21	Certificate Holderts	\$ 45.52		Plaque	pending
Apr-21	Certificate Paper	\$ 17.95			
Apr-21	Postage	\$ 72.00			
Apr-21	Tyvek Mailing Envelopes	\$ 35.99			
Apr-21	Stickers	\$ 18.99			
Apr-21	Sheet Protectors	\$ 5.49			
Apr-21	Binder Book	\$ 2.29			
Nov-21	Brochures	\$ 90.48			
Nov-21	Stamps	\$ 44.60			
	<b>Total Expenses</b>	<b>\$ 726.91</b>			
	Total Income	\$ 2,400.00			
	Total Expenses	\$ 726.91			
	Total Balance	\$ 1,673.09			

# RECEIPT

ORDER PLACED January 5, 2022	TOTAL \$67.86	SHIP TO Katee Girling ▾	ORDER # 111-7988366-0953025 <a href="#">View order details</a>   <a href="#">View invoice</a>
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**Delivered Jan 9, 2022**  
Your package was delivered. It was handed directly to a resident.


 **25 Pack Black Certificate Holders, Diploma Holders, Document Covers with Gold Foil Border, by Better Office Products, for Letter Size Paper, 25 Count, Black**  
Return window closed on Feb 9, 2022

[Buy it again](#) [View your item](#)

[Track package](#)  
[Get product support](#)  
[Leave seller feedback](#)  
[Write a product review](#)

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**Delivered Jan 14, 2022**  
Your package was left near the front door or porch.


 **Blank Parchment Certificate Paper for Awards - Works with Inkjet/Laser Printers - Measures 8 1/2" x 11" - Gold Border - 100 Sheet Pack**  
Return window closed on Feb 13, 2022

[Buy it again](#) [View your item](#)

[Track package](#)  
[Leave seller feedback](#)  
[Write a product review](#)

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**Delivered Jan 8, 2022**  
Your package was left near the front door or porch.

 **(30 Count) Black Certificate Holders 8.5 x 11" - Diploma Cover Bulk - Birth Certificate Holder Folder - Award Holder - Wedding, Achievement, Graduation - Heavy Duty Card Stock**  
Return window closed on Feb 8, 2022

[Buy it again](#) [View your item](#)

[Track package](#)  
[Leave seller feedback](#)  
[Write a product review](#)

# BANNER

## Custom Double Sided 3' FrameWorx Banner Display Kit

★★★★ No reviews

SKU: 481-263062



	3 Day Production	7 Day Production	No Imprint (1 day)			
Quantity			1	2	6	12
Normal Production Price			\$214.15	\$207.58	\$201.01	\$189.19
7 Day Discount Price			\$177.41	\$171.97	\$166.53	\$156.73

**Need It Faster?** Call us at 1-866-732-3386

**Need More?** ext. 115 for special pricing beyond the quantities shown.

[I'd Like to Drop Ship!](#)

Colors: \*

Please select

Imprint Type:

Full color

Quantity: \* 1

1 x \$177.41 ea.

**Total: \$177.41**

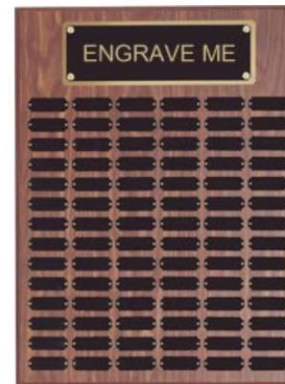
[Add To Cart](#) / [Upload Artwork](#)

Get them coming and going with this two sided banner display. Use at an entrance to pull customers into your shop or restaurant. Lightweight enough to move around your facility or to bring along to events. Kit includes smooth vinyl graphic banner, plastic and aluminum hardware in choice of color, and carry case. Includes fold out feet for a small and stable footprint. Tension corner springs keep the banner centered and taut. Banner features clear plastic grommets. Product weight of 5.6 lbs is easy to transport. Your full color digital imprint is printed on titan 13 oz smooth scrim vinyl. Useful in many industries such as auto sales, religious services, airports, healthcare, tradeshows, colleges or charity events. Primary usage is indoors. Pricing includes full color imprint on two sides. For more affordable single sided option see product 481-263061. For the best results, please size the artwork to fill the imprint area as much as possible and with no less than 200 dpi.

Live Chat

# PLAQUE

- Possible to have plaque made
- Biggest cost is in name plates and engraving
- Applications must be received by April to be added to plaque
- 72 plates
- Do we want 3 lines.
  - Name, in honor or memory of and then the Veterans name? Cost would be higher



## Walnut Perpetual Plaque with 72 Roster Plates

\$279.00 Per Piece

Model: PPD72

Size: 18 x 24 inch

1+	24+	72+
\$279.00	\$269.00	\$259.00

\*To build your award you must make a selection for each option below (if available)

Engraving

Yes Engraving

+ 1 - [Add to Cart](#)

Need to customize this product or have questions?

[Contact us](#) [Chat](#)



# ADVERTISEMENT

Brochures are available in limited quantity.

Please consider bringing some to local VFW's

Share the Facebook Group

Talk to your friends and family

Like us on Facebook and Instagram. Share to your stories, share to your local veteran groups

# MEMBERSHIP

While our primary members are Sons and Daughters of the Vietnam War and their families, we also welcome anyone with relatives who served during the war, as well as those wishing to honor Veterans in general by joining our group.

- **Lineal Members:** For individuals demonstrating lineal descent through birth or adoption from a qualifying Vietnam Veteran.
- **Collateral:** Annual membership for family members with an aunt, uncle, brother, sister or cousin who served. Proof of service required.
- **Friends:** Annual membership for those, without a relative serving in Vietnam, who wish to support and participate in the Sons & Daughters of the Vietnam War activities.

Membership Fees will be \$25 for all levels.  
Application is available on website and via Facebook Group.

Membership Includes:

Frameable Certificate

Commemorative pin.

Access to Speaker Events

Access to Invite Only In Person Events

Voting Rights

Newsletter (Snail Mailed 3x a year)

National Membership Number

Name added to Founding Member plaque to display permanently in Museum  
(\*option only available for applications received through April)

<u>Membership</u>	
Apr	4
May	9
Jun	9
Jul	5
Aug	11
Sep	3
Oct	0
Nov	6
Dec	2
Jan	4
Feb	pending

# WIMSA: WOMEN IN MILITARY SERVICE OF AMERICA

Purpose: To create an exhibit highlighting the contributions of women during the Vietnam War.

Subgroup:

- 1) Team of approximately 10
- 2) Will make contact and conduct recorded interviews. These can be done online or in person. Direction and Predetermined questions will be provided.
- 3) Design Exhibit
- 4) Fundraising
- 5) Artifact Collection

Database of over 13k women veterans is available, so we are able to match you with Veterans local to you.

# ELECTIONS APRIL 2022

WILL TAKE PLACE IN APRIL 2022

LOOKING FOR 5-10 BOARD MEMBERS (2 YR TERMS)

INCLUDING

PRESIDENT

VICE-PRESIDENT

SECRETARY

TREASURER

\*IF YOU ARE INTERESTED IN ANY OF THESE POSITIONS OR SERVING ON THE BOARD, PLEASE CONTACT KATEE GIRLING AT 651-245-3638 OR AT [KATEE427@MSN.COM](mailto:KATEE427@MSN.COM)

# SPRING FUNDRAISER: MEETUP INFO

MARCH 26<sup>TH</sup>

THE CRAZY  
WATER HOTEL  
IN MINERAL  
WELLS, TEXAS.

## Sons and Daughters Meetup at the Fundraiser Hotel

Friday Evening Informal Wine and Dine: 6pm

Saturday: 1-4pm Official Meet and Greet, then down to fundraiser



## SPRING FUNDRAISER FOR THE MUSEUM: DONATIONS

### Sons & Daughters Involvement

- Would like to commit to 10 baskets (5 more to go)
  - Amazon Gift List
  - Gift Cards
  - Small Business (Pampered Chef, etc.)
- Dennis Schlemmer
  - Has been soliciting donations

*The Friends of the Museum invite you to*

# The 21<sup>st</sup> Annual SPRING FUNDRAISER

**FUN \* FOOD \* MUSIC \***

**The National Vietnam War Museum**  
Saturday, March 26, 2022

**Crazy Water Hotel**  
401 North Oak Avenue  
Mineral Wells, TX 76067



Cash Bar for the Cocktail Hour & Silent Auction begin at 5:30 p.m.  
Dinner begins at 6:00 p.m. Menu includes Beef or Spinach Lasagna, Roasted Italian Vegetables, Garlic Toast/Rolls, Dinner Salad with Italian Dressing.  
Dessert will be Apple or Cherry Cobbler

# MUSEUM

## **SOUND SYSTEM:**

We have hired a company that will create an audio tour of the museum. These will be handheld devices that will be carried throughout.

## **CONFERENCE ROOM**

We are still in need of items for the conference room. If you know of a company that has downsized its office space or has equipment no longer in use, please contact Katee.

## **BUILDING 2 FUNDRAISING HAS BEGUN:**

We have the concepts drawn for building two and

# MUSEUM: GRAND OPENING

- There will be a special reserved section for the Sons and Daughters paid members
- Special Invitations have been sent out, RSVP will be required to reserve seating

THE NATIONAL VIETNAM WAR MUSEUM  
**GRAND OPENING**  
COME CELEBRATE WITH US!

OPENING CEREMONY  
STARTS AT 10am

THE NATIONAL VIETNAM WAR MUSEUM

12685 MINERAL WELLS HWY  
WEATHERFORD, TEXAS

JUNE 25<sup>th</sup> 2022

 **Keynote Speaker: Troy Evans** who served in Vietnam with the 25th Infantry Division. Also well known for acting roles in Bosch and ER and more.





# MUSEUM: CURATOR JOB

## TAKING APPLICATIONS

### **JOB SUMMARY/DESCRIPTION:**

The Museum Curator is a full-time position reporting to the Board of Directors. The curator collaborates with the Board of Directors on projects, donations, events, and design. The curator exhibits, interprets, maintains, and protects objects of historical and aesthetic importance in The National Vietnam War Museum.

### **TYPICAL DUTIES/JOB DUTIES:**

1. Exhibit design, development, and construction
2. Manage day-to-day museum operations
3. Develop and implement educational programs
4. Seeks and prepares funding proposals in conjunction with Board of Directors
5. Catalogue and display material
6. Develop and maintain exhibit schedule
7. Supervise museum staff and volunteers
8. Identify and record items
9. Present program and project reports at Board of Directors meeting
10. Other duties as assigned

### **KNOWLEDGE, SKILLS AND ABILITIES:**

Advanced knowledge of the Vietnam War is preferred along with knowledge of museum procedures and best practices. Skilled in oral and written communications and skilled in interpersonal relations.

Ability to do historical research on the Vietnam War; ability to speak knowledgeably and effectively before groups and museum visitors; ability to organize and complete tasks in an accurate and timely manner; ability to perform work requiring accuracy and attention to detail. Ability to effectively supervise employees and volunteers.

**MINIMUM QUALIFICATIONS:** Bachelor's Degree in Science, History, Archaeology, Art History, Museum Management, or Heritage Studies or a minimum of 5 years' related experience. Management experience is also highly desirable.

*EEO Statement: The National Vietnam War Museum is an equal opportunity employer and is committed to promoting and ensuring equal employment opportunity for all individuals without regard to race, color, religion, sex, national origin, age, sexual orientation, disability, or veteran status. In compliance with the Americans with Disabilities Act (ADA), The National Vietnam War Museum is committed to providing reasonable accommodations to ensure equal access to employment opportunities for qualified individuals with disabilities. We are committed to ensuring that a qualified individual with a disability has the same rights and privileges in employment as non-disabled employees. If an accommodation is requested for the job application process, please contact our office at (940) 325-4003 or email us at [katee427@msn.com](mailto:katee427@msn.com).*

# HONOR YOUR VETERAN - SCRAPBOOK

- Create a 12x12 Page
- To be displayed permanently at museum
- 1 page per Veteran (please coordinate with family)
- Most content is acceptable
  - Service story
  - Pictures
  - Awards
  - No graphic pictures



# WHERE DO WE NEED HELP?

- Volunteers: Need people to help with set up for Spring Fundraiser and to help sell tickets.
- Interviewers: Need 10 people to commit to a few recorded interviews
- Newsletter: Write an article once, or every time. Topics are open.
- Business Plan and Incorporation: Would prefer someone with some experience to finish. I have it 75% of the way there, but am running low on time.

# Q&A & OPEN DISCUSSION

